



BID NOTICE

PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites experienced contractors for the construction of the following projects:

Bid Number	Project Name	Tender Compulsory Briefing Session	Closing Date and Time	CIDB Grading
MNQ/SCM/107/21-22	Construction of Ntseshe Community Hall	Date: 26/05/2022 Time: 10:am	Date: 20/06/2022 Time: 12H00	3GB or Higher

Evaluation Process: The evaluation will be conducted in Three (03) stages namely:

Stage 1: “Administrative compliance”

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

Stage 2: “Pre – Qualification Process”

1. EXPERIENCE:

- Bidder must submit four (4) **Signed reference letters/ Completion certificates for** building construction projects as proof of professional Experience.

NB: Practical completion and appointment letters will not be considered.

2. KEY STAFF COMPETENCE:(must be working for the Bidding company)

2.1 Site Agent/Project Manager

- Academic Qualification: ND/QS: Building Environment, or ND: Construction Management. Experience of five (05) years in building construction projects

2.2 General foreman

- Academic Qualification: Grade 12 or equivalent qualification. Experience of five (05) years in building construction projects

2.3 Occupational Health and Safety Officer

- Grade 12 or equivalent qualification / Occupational Safety and Health certificate and Experience five (05) years in building construction projects.

NB: It is compulsory for bidders to submit detailed CVs with certified copies of the required professional qualifications not older than 03 months. Copy of a certified copy will not be considered.

CONSTRUCTION TOOLS / EQUIPMENT

- Bomag or pedestrian roller
- Concrete mixer
- TLB
- Tipper Truck

NB: Proof of ownership with or signed letter of intent (with the Letterhead) to lease with copies of registration must be submitted for each equipment or tool.

3. NHBRC

Bidder must submit an original certified copy (not older than 3months).

NB: Failure to comply with the above Pre-Qualification will lead to disqualification and bidders will not proceed to the next stage (Financial Evaluation).



Stage 3: "Financial Evaluation"

Financial evaluation will be based on the Price **only** as per the **form of Offer**.

All enquiries must be directed to the following email addresses:

Technical Enquiries-Ms. Zanele Mbusi (Acting Manager Civil Services) at 047 050 1251 email: zmbusi@mnquma.gov.za and Ms. Nontathu Mnini (Manager: SCM) at (047) 050 1150 email: nmnini@mnquma.gov.za

REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Valid CIDB Contractor Grading
- Full CSD Report (Not older than one Month)
- Fully Completed and signed Tender Forms i.e. Form of Offer, all returnable MBDs (Part of the document). Return all returnable documents to the employer after completing them entirely by writing legibly in non-erasable ink.
- Only the original tender document will be accepted.
- In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document (attached to **Schedule 2**): and all parties/partners to the partnership/ consortium/joint venture agreement must be registered on the central database

OBTAINING OF TENDER DOCUMENTS:

Tender documents for this project can be downloadable at the Mnquma Local website www.mnquma.gov.za and on etender portal <https://etenders.treasury.gov.za>

TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the envelope with:

- **BID NO. MNQ/SCM/107/21-22**
- **PROJECT NAME: CONSTRUCTION OF NTSESHE COMMUNITY HALL**

CONDITIONS OF ACCEPTANCE:

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website www.mnquma.gov.za

NB: Preferred bidders will be required to furnish the municipality with:

- CK/ Company registration, Certified ID Copies not later than three (03) month
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such



arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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S. MAHLASELA
MUNICIPAL MANAGER