



## BID NOTICE

### PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites bids from all prospective, accredited and qualifying bidders for the hereunder project:

Bid Number	Project Name	Closing Date and Time	Preferential point System
MNQ/SCM/84/20-21	Supply and Delivery of Cleaning Material for a period of one (01) Year	Date: 08 June 2021 Time: 12H00	80/20

**Evaluation criteria:** The evaluation of the bids will be conducted in two stages namely:

#### Stage 1: "Administrative compliance"

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements)

will not be eligible for further evaluation and will be deemed as non-responsive.

#### Stage 2: Financial Evaluation

The evaluation will be performed on 80/20 principles as provided in Preference Procurement Policy Framework Act (PPFA).

- Price=80 points, B-BBEE=20 points. Bidders are required to submit an original or certified copy of B-BBEE certificate to claim preferential points.

**Enquiries:** Z. Mhlaluka (Manager Assets, Fleet and Logistics ) at 047 050 1236 079 548 4273: email: [zmbewu@mnquma.gov.za](mailto:zmbewu@mnquma.gov.za) and  
**SCM queries:** NP Mnini ( Manager SCM) at 047 050/082 457 9945 email: [nmnini@mnquma.gov.za](mailto:nmnini@mnquma.gov.za)

#### REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Full CSD Report (Not older than one (01) Month)
- Fully completed tender forms i.e Form of offer, all returnable MBDs (MBD1-9) (Part of the document) Return all returnable documents to the employer after completing them in their entirety by writing legibly in non-erasable ink.
- Signed Joint Venture (JV) Agreement

#### OBTAINING OF TENDER DOCUMENTS:

Tender documents for these projects can be obtained at Mnquma Local Municipality's website [www.mnquma.gov.za](http://www.mnquma.gov.za) etender, tender bulletin and upon request by email.

#### TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand to a Bid Box at Mnquma local municipality, Corner King and Mthatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the envelope with:

**BID NO: MNQ/SCM/84/20-21**

**PROJECT NAME: SUPPLY AND DELIVERY OF CLEANING MATERIAL FOR A PERIOD OF ONE (01) YEAR**

#### CONDITIONS OF ACCEPTANCE:

- The municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders must not be listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned, faxed, couriered, and emailed tenders will be accepted.
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

#### NB: Preferred bidders will be required to furnish the municipality:

- Proof of company registration/ CK number and certified ID copies (not older than 03 months) for directors/members
- Tax compliance status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or to any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period of more than **three (03) months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local

	<div>Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.</div> <div>.....</div> <div><b>S Mahlasela</b> <b>Municipal Manager</b></div>
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